

UNITED STATES DISTRICT COURT

Eastern District of Pennsylvania
U.S. Courthouse
Independence Mall West
601 Market Street
Philadelphia, PA 19106-1797

Michael E. Kunz
Clerk of Court

Clerk's Office - Room 2609
Telephone: (215) 597-7704

December 14, 2015

The United States District Court for the Eastern District of Pennsylvania is pleased to announce the implementation of an electronic CJA Payment System, **eVoucher**, in February 2016.

The CJA **eVoucher** is a payment system approved by the Judiciary to facilitate efficient payment of voucher requests to all CJA panel attorneys. As a CJA panel attorney, you will have online access to **eVoucher** and will be required to use it to enter your time and other expenses, as well as submit vouchers electronically to the Court for review, approval, and payment. Additionally, all authorization requests will be done through **eVoucher** and vouchers can be created and submitted on behalf of service providers for approval. Once **eVoucher** goes live, paper vouchers will no longer be accepted.

The Eastern District of Pennsylvania's Clerk's Office has posted online training videos and manuals on our website www.paed.uscourts.gov to assist in the transition to **eVoucher**.

The Court is requesting that all CJA panel attorneys, as well as support staff who may be responsible for submitting vouchers, to review the training information before the **eVoucher** system goes live.

If you have any questions or concerns, please contact our Help Desk at evoucher@paed.uscourts.gov.

Sincerely,

A handwritten signature in dark ink, appearing to read "Michael E. Kunz", followed by a stylized flourish or mark.

Michael E. Kunz
Clerk of Court